

## **BGHS Scheduling and Information for Phase 1 Return**



**Procedures and Protocols  
Weekly Schedule commencing Monday, May 11, 2020**



**Phase 1** Students at least one day per week

The school determines which student group attends each day.

Families who need/choose to send their child to school every day may continue to do so and no child will be turned away.

Classes will be spread across different spaces and break times will be staggered where possible.

No excursion or inter-school activities will be conducted during this phase.

Enhanced cleaning, hygiene and social distancing protocols will be in operation.

**Phase 1** Parents can now

Send their child/children to school at least one day per week.

Keep their child at home for the rest of the week wherever possible.

Check the school schedule to see the day allocated to their child's year group.

Access the school's uniform shop by appointment.

Pack their child appropriate snacks, lunch and drink each day they attend.

**Phase 1** Parents must continue to

Follow the school's advice regarding organisation, practices and procedures (including entry into the school, drop off, pick up, social distancing and hygiene).

Maintain social distancing by avoiding gathering outside of school gates.

Make sure your child/children have access to appropriate snacks, lunch and drinks while the canteen remains non-operational.

Support your child/children to continue to learn at home on their designated remote learning days.

Communicate with the school via phone or email whenever you need to make contact.

Follow health advice and keep your child/children at home if they are unwell.



## Schedule for Term 2, Week 3, commencing Monday May 11, 2020

Monday: Year 11 and Year 12

Tuesday: Year 7 and Year 12

Wednesday: Year 8 and Year 12

Thursday: Year 9 and Year 12

Friday: Year 10 and Year 12

### Important advice for all parents

Parents have an important role to play in keeping their child and the rest of the community safe during the phased return to school. Please be advised of the following:

1. Promote student compliance with school rules, including social distancing and hygiene protocols.
2. Parents are only permitted onsite at school for essential visits- in most cases by appointment only. Parents are invited to contact the school to seek information and guidance wherever possible.
3. Ensure that all members within the family household are complying with social distancing and hygiene protocols in all settings and situations *outside* of school.
4. KEEP YOUR CHILD HOME IF THEY ARE SICK, NO MATTER WHAT THE ILLNESS IS.
5. All purchases and payments must be by card only until otherwise advised.



## **Essential Information**

### **What happens on the other days of the week?**

Learning is every student's full time job, Monday through to Friday. Online learning will continue to operate for all other days. Work packages are also available for students who require them.

### **Travel to school**

School buses and train services continue to operate as usual. Parent contact and presence on the school premises must be by appointment only. There will be signage directing student movement into the school.

### **What do I need to bring?**

Pack sufficient food for recess and lunch as well as drinks. The canteen facility is currently unavailable until otherwise advised.

Full school uniform is required.

Years 7-10 PDHPE uniform must also be packed for your scheduled day at school.

All necessary equipment to participate in learning, including stationery, school diary and ruler.

### **When should I arrive at school and what do I when I get there?**

All students (Year 7-11) must arrive prior to period one in the morning and are expected to stay on the school premises until the end of the school day. Year 12 arrival and departure times are in accordance with their flexible timetable schedules. Students must follow signage/directions provided at all school entry points in order to arrive at the top quadrangle before the commencement of the school day. While it will be exciting to see your friends, no physical contact is permitted, especially kissing and hugging.

### **Movement through the school, social distancing, hygiene and break times**

Movement through the school will include using the sanitisation stations at various entry and exit points. It will require students to wait their turn and be conscious of maintaining distance between their space and the space of others. Students will be expected to wipe down their desk and seat at the commencement and completion of the school day or when they relocate to another classroom space. Handwashing is expected to occur before and after meals and during toilet breaks, in addition to the ongoing access of sanitiser. Break times and playground spaces will be designated and must be adhered to.



## Assessment and reporting

### Years 7, 8 and 9

Assessments will continue across all subjects. Notifications will be communicated via google classroom. Normal processes and expectations apply. Half yearly reports will be distributed at the end of Term 2 as normal.

### Year 10

**Year 10 exams are scheduled for Week 4, Term 2 which is the second week of the phased return to school. The schedule and all relevant information will be posted on google classroom.**

- All exams will be completed online. Your teachers will provide you with specific instructions about how to access your exams. You must complete the exams in the time allocated and upload your answers ON TIME. If you do not, you may risk receiving a zero mark and a Non Award Warning letter.
- You must be logged on and ready 15 minutes prior to the exam commencing.
- Any students with technology issues must contact the Head Teacher as soon as possible to arrange to sit the exam at school. Any students who choose to sit the exam at school must attend in full school uniform and for the whole day
- If there are any problems during the exam, you must contact the school on 9644 5057 immediately for further instructions
- **Attendance is compulsory for all exams.** If you are absent from an exam, a valid reason must be given. This will require you to contact the school on the day of the exam and submit an Illness and Misadventure application as soon as possible to the Head Teacher.

Half yearly reports will be distributed at the end of Term 2 as normal.

### Years 11 and 12

The Preliminary HSC and HSC assessment booklet that includes the assessment schedule has been reviewed and adjusted where necessary to accommodate our recent context. All students are still expected to complete assessment tasks as scheduled and comply with school based organisation as determined by the Principal in addition to NESA requirements.

Immersion sessions for practicals and practical subjects have been scheduled for Year 12 across Term 2 to address the disruption to momentum that occurred in Term 1. These immersion sessions will run on Fridays. Students are expected to attend fully prepared and communicate in detail with the teachers of the lessons they will be missing on that day. As schedule for the immersion sessions will be provided upon your return to face to face learning.

Distribution of Year 11 reports will be in Week 6, Term 2.

Distribution of Year 12 reports will be in Week 4, Term 2.